

**MINUTES OF DOVERIDGE PARISH COUNCIL**

**HELD IN THE VILLAGE HALL KITCHEN**

**DATE WEDNESDAY 4<sup>TH</sup> FEBRUARY 2009**

**Present:** Cllrs: Watkins (Chairman), Hewson-Stoate, Bryan, Cattermole, Jarville, Priestley, Stubbs, Wilshaw, Cole, D. Cllr Catt, Carter (Clerk) & Taylor (new Clerk).

**Members of the Public:** Barbara Taylor, Rachel Sidwell, Lee Bassett, P.C. Bointon

**Apologies:** C. Cllr Lewer.

<b>P / C</b>	<b>Min No Originator Month</b>	<b>Title and Description</b>	<b>Action/ Decision</b>	<b>Who/When</b>	<b>Proposer/ Seconded</b>
P	08/50	<b>Matters raised by members of the Public - Mr Bullock</b>	The Clerk reported that the signs have now been printed and Cllr Watkins and Cllr Hewson-Stoate were to erect them on the playing field on each gate.	Cllr Watkins Cllr Hewson-Stoate	
P	07/46	<b>Letter dated 21 May 2007 from Derbyshire Rural Community Council re Affordable Housing in Doveridge.</b>	The Clerk said there a message had been left by an Alison Clamp to say that there would be a letter in the post by return.	Clerk	
P	06/77	<b>Noise Pollution from the A50 bypass.</b>	Cllr Watkins informed Lee Bassett that the A50 group are invited to give a 3 min. Presentation to the Annual Meeting on the 18 <sup>th</sup> March 2009	A50 Action group	
C	09/1	<b>Approval of Minutes from 7<sup>th</sup> January 2009 Meeting.</b>	It was agreed to adopt the minutes as a true record.	Clerk	Cllr Stubbs Cllr Jarville
P	03/37	<b>Land at the rear of Meadow View</b>	Cllr Stubbs reported that enquiries had been made and without evidence of who had lopped the tree- no action could be taken. PC Bointon confirmed that the matter was not a criminal one, but if the Parish Council had evidence, then they could pursue it through the civil courts. It was also reported that the hedge was not in good condition and the grass required mowing at least 4 times a year. This would need tendering as the grass would have to be picked up. Cllr Wishaw reported that the Lottery could be approached for £1,000.00, but the Parish Council would have to	Cllr Stubbs Clerk	

			match that amount. A letter had been sent to Rolls Royce asking if they would support this project, but no reply had been received. The Clerk was asked to find out who owned the hedge (On the school entrance side, near Chapel Green, opposite Manor House. A notice was to be put in the next Neighbour Hood Watch newsletter seeking people's ideas for Meadow View re plants.		
P	04/38	<b>Parish Website</b>	The Chairman reported that she has spoken to Headmistress Natasha Clark regarding space of the website and Eric Roy has indicated costs of £60 to create a webpage. The mid range option would cost approx £100 - £120, and a whole section £100 - £200. All agreed that the school should pay for any additions to the website.	Cllr Watkins	Cllr Cole Cllr Priestley
P	06/3	<b>Proposal for Sub Group to Oversee Play Equipment Maintenance &amp; Replacement</b>	<p>The Clerk confirmed that the order for the playground had now been placed.</p> <p><b>Plans</b></p> <p>New plans of the playground were submitted to the Parish Council by Cllr Bryan.</p> <p>Cllr Bryan confirmed that no service lines ran across the playing field. However it is know that a land drain crosses the play area. Following discussion Cllr Bryan agreed to write to SMP informing them of this fact and stating the exact position is not known. Cllr Bryan advises she would write to the contractors to state that should any damages to any services be incurred, they would be responsible for rectifying the damage at no extra cost to the Parish Council.</p> <p><b>Tarmac For Skateboard Area</b></p> <p>Cllr Bryan had spoken with Andrew Roe in respect of the above and it was recommended that the area be increased which would incur additional costs of £840.00. Cllr Bryan confirmed that because of this increase there would be a shortfall of monies and asked if the Parish Council would loan the difference, as there was no budgeted money for overspend. The loan amount required would be £350.00 as they had some additional funds from renegotiation of the safety inspection fee. The £350.00 loan would be repaid by the playground committee. The Clerk confirmed the money would only be available after the 1<sup>st</sup> April 2009. Cllr Cole proposed the money be loaned but it is to be noted that there is no spare monies should any other problems arise. Seconded by Cllr Cattermole.</p>	Cllr Bryan	Cllr Cole Cllr Cattermole

			<p><b>Proposed Start Date</b>  First step was to remove the old playground which would take about 4 weeks. This is to be done by Lee Bassett and JCB  The tarmac is scheduled to commence 23<sup>rd</sup> February 2009  Cllr Bryan confirmed that the start date for installation of new playground equipment is to be 16<sup>th</sup> March 2009 (Provisional date as advised by SMP)  Cllr Bryan was asked about access to the site and confirmed this would be via the car park. The clerk confirmed he had written to the Village Hall, and to date no response had been received. JCB would be supplying matting to be left in place to avoid damage. A storage unit would also be placed on the car park.</p> <p><b>Publication of Event</b>  Cllr Bryan confirmed that a press release had been included on the February 2009 Neighbour Hood Watch notice which is received by everyone in the village.  It was also her intention to advertise it on the Parish Council Website and would send a notice to Cllr Watkins who would then ensure it was posted.  Cllr Bryan also proposed to contact the Uttoxeter Advertiser seconded by Cllr Jarville. Notices would also be placed on the Notice Board and in the Doveridge Parish Council Magazine.</p> <p><b>Grand Opening Day 6<sup>th</sup> June 2009</b>  This was to be organised by the Playground Committee. Cllr Bryan stated that various ideas were being proposed like "it a knockout" "party in the park" (weather permitting) However all ideas would be considered and the committee looked forward to receiving them.  Cllr Bryan also confirmed that the village hall was to be booked for the use of toilets and access if the weather was bad. It was also suggested that a licence for liquor and entertainment be sought.  Cllr Bryan also asked for any ideas on who should open the event.  District Cllr Catt to follow up licence application for liquor and performance  Cllr Watkins asked for the Playground Committee to give a talk at the Annual Meeting. The Police and St John's Ambulance are</p>	<p>Clerk</p> <p>Cllr Watkins</p> <p>Cllr Bryan</p> <p>Cllr Bryan</p> <p>District Cllr Catt</p> <p>Cllr Bryan</p>	
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			to be invited to the event. Cllr Bryan to arrange. Cllr Cole proposed the above seconded by Cllr Cattermole. All Cllrs present agreed.		Cllr Cole Cllr Cattermole
P	07/58	<b>Briefing from District Cllr Catt</b>	The Clerk confirmed he had written to Paul Wilson and a reply had been received. This was discussed with the Chairman and Vice Chairman and it was agreed to send a letter asking for details of their complaints procedure. This was subsequently received. Following discussion Cllr Hewson –Stoate agreed to draft a letter to the Chief Executive. All Cllrs agreed to this course of action.  D. Cllr Catt reported also that with the bad weather some of the bins had not been emptied .He had spoken with DDDC and they assured him that they would be either collect this week or on the next collection any extra bags would also be removed.	Cllr Hewson- Stoate	
P	07/92	<b>Community Response Plan</b>	Cllr Jarville said she had provided 2 paper copies of the updated CR Plans to the Clerk. The Clerk ask for 1 further copy prior to the next meeting to enable the Chairman, Vice Chairman and Clerk to hold copies	Cllr Jarville Clerk	
P	07/104	<b>Letter from WI re Maintenance of the Well</b>	The Chairman asked the Clerk to bring a copy of the Engineer's recommendation to rectify the cracked concrete base.	Clerk	
P	08/27	<b>Proposal to Refurbish the Pavilion - Specification</b>	The Clerk said he had now received an invoice for the electrical inspection but no actual report. Advised to chase up the report before posting the cheque.	Clerk	
P	08/89	<b>Letter from Doveridge Preservation Society re Tree Planting</b>	The Clerk reported that a letter had been sent to the DPS advising them that the tree be planted on the playing fields after the construction of the new playground in a mutually convenient position.	Clerk	
C	08/91	<b>Letter from DCC's Welfare Rights Service</b>	The Clerk said he had written to Lois Race, Principal Welfare Rights Officer on 10/12/08 inviting him to the Annual Parish Meeting on 18/3/09. Confirmation had now been received advising that a Kevin Richards will attend on the 18 <sup>th</sup> March 09	Clerk	
P	08/97	<b>Annual Audit of Accounts for 2007/2008. External Auditors Certificate &amp; Report</b>	The Clerk wrote to the External Auditor along the lines proposed by Barrie Woodcock. A telephone message from the External Auditor had been received and the new clerk would speak to her and report back at the next meeting.	Clerk	
C	08/98	<b>Letter date 7/11/08 from Tim Scott re Village Hall 50<sup>th</sup></b>	The £170 agreed contribution is included in Accounts for Approval – Minute No 09/10.	Clerk	

		<b>Anniversary Project</b>			
P	08/99	<b>Letter dated 4/11/08 from Mr &amp; Mrs Holmes re Poor Street Lighting on Upwoods Road</b>	The Clerk confirmed a letter had been sent on 12 <sup>th</sup> January 2009 but no response had been received. The Clerk was asked to chase this matter up.	Clerk	
P	08/109	<b>State of the Pavement in Front of the Village Hall</b>	The Clerk said the condition of the pavement had been verbally reported to DCC via the contact centre – Call Derbyshire (08 456 058 058). No response had been received and the Clerk was asked to chase this matter up.	Clerk	
P	08/112	<b>Grit Bins</b>	The Clerk confirmed that Lee Bassett had checked and refilled all the grit bins and his invoice was in the Account for Approval – Minute No 1454/09. Cllr Hewson-Stoate to have a look at the best method of retaining the notice labels giving details of the Clerk to enable residents to have a point of contact to report when bins need refilling.	Cllr Hewson-Stoate	
C	09/2	<b>Proposed Play School Area to the rear of the Village Hall</b>	Lee Bassett and Rachel Sidwell on behalf of the playgroup submitted a new plan and sample of fencing, confirming that the posts were to be on playing field side. All Cllrs agreed the fencing as shown on the new plan. The fence to be painted green. Cllrs Bryan to inform the VHC	Cllr Bryan	
P	09/4	<b>Letter from Doveridge Preservation Society</b>	The Clerk reported a letter dated 28 <sup>th</sup> January 2009 had been sent to BT informing them of the poor condition of the paintwork and asking them to consider repainting the kiosk to prevent further deterioration. Awaiting response	Clerk	
P	09/5	<b>Proposal to Review Rental Fees from the Tennis and Bowling Clubs</b>	Following a short discussion the Clerk was asked to attempt to find a copy of the lease agreement with the Bowling Club. The Chairman had a copy of the Tennis Club.	All Cllrs Clerk	
		<b>REPORTS VHC</b>	Cllr Wilshaw to speak to members re Tea and Cakes for opening day	Cllr Wilshaw	
		<b>FUTURE AGENDA ITEMS</b>			
p	09/9	<b>Freedom of Information Act.</b>	The Clerks memo was discussed and it was agreed to adopt the Model Template. Cllr Cole & Cattermole agreed to complete the document and report back at the next meeting	Cllr Cole Cllr Cattermole	

p	09/11	<b>Hedges in Old Marston Lane</b>	Hedges in this road appeared to over grown. Clerk to have a look and report situation	Clerk	
p	09/12	<b>Scatter of Ashes on bowling green</b>	Following a short discussion in respect of the request received from Mrs Smith to scatter husband ashes, it was agreed by all present that permission be given by PC. However a letter was to be sent to the Bowling Club seeking their approval.	Clerk	Cllr Hewson- Stoate Cllr Cattermole
		<b>PLANNING APPLICATION</b> 08/00821/FUL  08/00887/FUL  CD3/0109/191	Erection of replacement storage/stable buildings - Mr Brook Staples, Abbotsholme Stud, Marston Bank, Rocester.  Two storey rear extension - Mr Priestly, 24 Alms Road.  Proposed classroom extension, internal alterations & small off road car parking Doveridge Primary School.  Amendment to 08/00480/FUL - Single storey extension to library at Abbotsholme School, fully enclosed porch and re-positioned door.		
		<b>CORRESPONDENCE</b>  <b>January</b>	a) Letter dated 2/1/09 from Safer Neighbourhoods re Emergency Plans. b) Letter dated 2/1/09 from Ben Goulden re Play Equipment. c) Minutes of the Marston Safer Neighbourhood Team Meeting held on 3/12/09. d) Letter dated 7/1/09 from DCC re vacancy for a Responsible Financial Officer for the Ashbourne Partnership. e) Clerks & Councils Direct - January 2009 Edition. f) Letter dated 8/1/09 from the Lowland Derbyshire Biodiversity Partnership re Biodiversity Duty & Questionnaire. g) January 2009 update of community response plan for Civil Emergencies h) Letter dated 11/1/09 from Tim Scott acknowledging receipt of cheque for £170.00 from the PC towards the Village Hall 50th Anniversary Project. i) Letter dated 12/1/09 from DCC re Report on Drainage and Gully Cleaning Service. j) Bi-line Derbyshire Student Card Magazine - Winter 2008/9.		

			<p>k) SACRE Annual Report 2007/08.</p> <p>l) Letter from DCC re anti-social behaviour plus leaflet.</p> <p>m) Safer Neighbourhoods - Letter from Sarah Brassington re Attendance at Village Fetes.</p> <p>n) Letter dated 20/1/08 from Paul Wilson, DDDC re Use of Land as a Burial Ground, Derby Road.</p> <p>o) DALC Circular No 01/2009 - Index of Most Important 2008 DALC Circulars.</p> <p>p) DALC General Circular No 2/2009.</p> <p>q) DALC General Circular No 03/2009 - Age Discrimination and compulsory retirement age.</p> <p>r) DALC General Circular No 04/2009.</p> <p>s) DALC General Circular No OS/2009 - The Parish Council's (Power to Promote Well-Being) (Prescribed Conditions) Order 2008.</p> <p>t) Derbyshire Rural Community Council - Annual review 2007/08 and Rural Matters, Winter 2008.</p> <p>u) Letter dated 23/1/09 from DDDC re Parish Estimates 2009/10.</p> <p>v) Copy letter dated 25/1/09 from Mr J Done &amp; Ms K Wallbank re Damage to Boundary Hedge.</p> <p>w) Letter dated 27/1/09 from DDDC re Parish Council Conferences on 11 &amp; 17/2/09.</p> <p>x) Letter from Derbyshire Rural Community Council re Calor Derbyshire Village of the Year 2009.</p> <p>y) Note from Dist Cllr Catt re High St &amp; Cook Lane.</p> <p>z) Letter dated 30/1/09 from Paul Wilson, DDDC enclosing copy of Complaints Procedure.</p> <p>aa) Letter dated 3/2/09 from Lee Bassett introducing himself to the new Clerk.</p>		
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		ACCOUNTS							
C	09/10	<b>Accounts for Approval</b>	The following accounts were submitted for approval:						
			Min No	Cheque No	Made Payable to	Amount	Vat		
			1448	SO	Clerks Emolument	£241.23			
			1449	1285	Village Hall Committee	£9.75			
			1450	1286	Doveridge PCC	£6.50			
			1451	1287	Hawksworth Graphics	£70.00	£10.50		
			1452	1288	E-on	£55.93	£ 2.80		
			1453	1289	JC Parker Electrical Services	£60.00	£9.00		
			1454	1290	Estate Care	£99.17			
			1455	1291	J Bullock	£55.00			
			1456	1292	TP Carter	£13.78			
			<b>Income</b>						
			Doveridge School House Trust (New Play Equip)			£750.00			
			Doveridge Bowls Club Annual Rent			£1.00			
			Mrs MJ Smith Allotment Rent for 2009 (2 half plots)			£7.00			
			Doveridge FC Seniors Pitch Rent for 2008/9 season			£266.00			
			Proposed by Cllr _____ & seconded b Cllr _____						
			All Cllrs present agreed						

There being no further business the meeting closed at 9:30 pm.

The date of the next meeting is Thursday 5th March 2009 to be held in the Village Hall Kitchen at 7.30pm.

**Signature of Chairman** ..... **Date** .....