

**MINUTES OF DOVERIDGE PARISH COUNCIL**

**HELD IN THE VILLAGE HALL KITCHEN**

**Date: Wednesday 7th November 2007**

**Present:** Cllrs: Hewson-Stoate (Chairman), Bryan, Cattermole, Cole, Jarville, Stubbs, Watkins, Wilshaw and Carter (Clerk).

**Members of the Public :** None

**Apologies:** D. Cllr Catt and C. Cllr Lewer.

| <b>P / C</b> | <b>Min No Originator Month</b> | <b>Title and Description</b>  | <b>Action / Decision</b>  | <b>Who / When</b>                        | <b>Proposer / Seconder</b>        |
|--------------|--------------------------------|---|---|--|-----------------------------------|
| P            | 07/82                          | <b>Location of Village Stocks and Plans to Re-erect them</b>  | Cllr Stubbs said he had obtained the stocks from Mr Beckett and he had some old oak available to enable him to refurbish them. The Clerk was asked to write to Doveridge Preservation Society asking if they knew where the stocks were originally located or if they could suggest a possible suitable location.   | Cllr Stubbs<br>Clerk                     |                                   |
| P            | 07/72                          | <b>Bike Charity Event in Wood adjacent to Pond on 27/10/07</b>  | Cllr Bryan confirmed the event had taken place and Joseph Parker and his friends have raised £60.25 towards the skate park area. The Clerk was asked to write thanking Joseph and the other participants.   | Clerk                                    |                                   |
| P            | 07/46                          | <b>Letter dated 21 May 2007 from Derbyshire Rural Community Council re Affordable Housing in Doveridge.</b> | Nothing further to report on this item.   |  |                                   |
| P            | 06/77                          | <b>Matters raised by Members of the Public – Trish Routledge re Noise Pollution from the A50 Bypass.</b>    | The Clerk said he had received an update from Lee Bassett reporting that the Highways Agency had refused to provide the action group with a set of the recent noise readings and, therefore, they are undertaking their own tests, which are being carried out by team member Geoff Buck. The intention is to meet Patrick McLoughlin with the results once they have been concluded. They are also trying to find a copy of the Environmental Impact Report for the A50, which would have been completed prior to the construction of the road. Cllr Stubbs agreed to ask Mr Beckett if he has a copy and the Clerk was asked to speak to Mr Brindley to see if he has a copy. | Cllr Stubbs<br>Clerk                     |                                   |
| P            | 06/78                          | <b>Matters raised by Members of the Public – Miss M Dear re Mobile Breast Screening Unit</b>                | Nothing further to report on this item. The Clerk was asked to write to the VHC to see if there was any further progress regarding the electrical works.  | Clerk                                    |                                   |
| C            | 07/90                          | <b>Approval of Minutes from 3rd October 2007</b>  | It was agreed to adopt the minutes as a true record.  |  | Cllr Stubbs<br>Cllr Hewson-Stoate |
| P            | 03/37                          | <b>Land at the rear of Meadow View – Land proposed by the Contractor to construct a play area</b>           | The Clerk reported that he had written to Lee Bassett asking him to quote for the work identified as identified in Cllr Watkins report as immediate, together, with lopping trees around the pond area and providing names of potential hedge layers. A response had just been received. Following discussion it was agreed that Cllr   | Cllr Watkins<br>Cllr Stubbs<br>Cllr Cole |                                   |

|   |       |   |   |  |  |
|---|-------|---|---|--|--|
|   |       |   | Watkins would convene a site meeting with Lee Bassett and the other sub committee members to identify and agree the tree work to be undertaken. Cllr Stubbs was aware of a young man who could potentially undertake the hedge laying. Cllrs thanked Cllr Stubbs for recoating the seat opposite the Manor House with a preservative and refitting it in position.  |  |  |
| P | 04/38 | <b>Parish Website</b>   | Nothing further to report on this item.   |  |  |
| P | 05/57 | <b>Potential New Allotments</b>   | The Clerk reported that a further letter dated 24/10/07 had been received from Julie Redfern querying the dates of some of the correspondence, pointing out that she did not have the phone numbers of Cllrs Hewson-Stoate and Cole. She also stated that the allotment rent had not been advised to her and she had found the tone of the letter from the Clerk dated 15/9/07 to be entirely unhelpful. Following discussion Cllr Cole agreed to contact Mrs Redfern to arrange a meeting with himself and Cllr Hewson-Stoate as soon as possible. The Clerk was asked to provide Mrs Redfern's telephone number for that purpose.                                   | Cllr Hewson-Stoate<br>Cllr Cole<br>Clerk |  |
| P | 06/3  | <b>Proposal for Sub Group to Oversee Play Equipment Maintenance &amp; Replacement</b> | Cllr Bryan reported that the new group had been formed which has a committee and bank account. It is expected to receive around £720 from a quiz and bike fund raising event. Three grants have been applied for and if successful £10k of these will need to be spent by March 2008.   |  |  |
| C | 06/39 | <b>Mobile Skate Park</b>  | Nothing further to report.  |  |  |
| C | 06/57 | <b>Condition of Pond at Lake Side</b>   | The Clerk confirmed that the pond clearance work had been successfully undertaken with approximately one third of the reeds being removed together with cans and bottles and several overhanging branches. Mr Wilson had kindly provided a trailer and had taken away two loads for disposal on his farm. The Clerk was asked to write thanking him for his kind assistance.  | Clerk                                    |  |
| P | 06/60 | <b>Condition of Playing Field Fence on Derby Road</b>                                 | The Clerk said he was endeavouring to get a budget price for a high chain link fence for the budget meeting. Cllrs expressed concern that the amount of stray footballs was not really known and therefore felt that a case had not been sufficiently made to spent a considerable amount of money on a new high fence. It was considered that a sheep type fence along the new timber boundary fence could help to reduce the number of balls being kicked onto Derby Road.  | Clerk                                    |  |
| C | 07/10 | <b>Sports Committee Meeting</b>   | Nothing further to report.  |  |  |
| P | 07/25 | <b>Letter dated 6/3/07 from Mrs Nandi re Adaption of some Stiles</b>                  | The Clerk reported that he had received a letter from Mrs Mandy explaining that due to her father's deteriorating mental and physical unfortunately it was now probable too late for him to benefit from the adaption of the stile. She has, however, taken the time and trouble to seek contributions from her family and has forwarded a cheque for the total amount of £124.00. Following discussion the Clerk was asked to write to Mrs Mandy expressing Councillors regret regarding her father's condition and to thank her and her family for their kindness and generosity in forwarding the money for the modification to the stile at the end of Pump Lane. | Clerk                                    |  |

|   |       |  |   |               |  |
|---|-------|--|---|---------------|--|
| P | 07/42 | <b>Letter from Julie Redfern re New Allotments</b>   | This item has been covered under Minute No 05/57 of these minutes.  |               |  |
| P | 07/58 | <b>Briefing from District Cllr Catt</b>  | The Chairman said that D. Cllr Catt had reported that the scheme for the new burial ground is progressing and the parish council should be receiving details in the near future.  |               |  |
| C | 07/75 | <b>Letter from Sally Goldsmith re Songs on a Map Project</b>                                 | The Clerk said he had received a telephone call from Sally Goldsmith thanking the PC for inviting her to attend a parish council meeting, unfortunately, she was unable to make any of the dates this year and was finishing her project at the end of the year.  |               |  |
| C | 07/76 | <b>Letter from Mr A Holmes re Condition of Pavements</b>                                     | Nothing further to report.  |               |  |
| P | 07/85 | <b>Letter from Doveridge Preservation Society dated 3/10/07 re Hedge bordering Cook Lane</b> | The Clerk reported that he has drafted a letter to Mr Deville noting the Preservation Society's concerns and enclosing a copy of the letter sent by the Parish Council to the County Council earlier in the year regarding the trees in the Long Shrubbery and also enclosing their response. The letter also explains there is little the Parish Council can do other than to monitor the position.  | Clerk         |  |
| P | 07/86 | <b>Letter from Mr T Deville dated 3/10/07 re Walkway from Alms Road to Cavendish close</b>   | The Clerk reported he has written to DCC re the level of the lighting along the walkway and has received a price from Lee Bassett for painting the guardrails, however, Mr Bassett had pointed out that the condition of one of the uprights was in a very rusty position. The Clerk said he had also written to a house owner asking if it was possible to trim the apple tree in his garden to stop apples from falling onto the pathway. A response to Mr Deville reporting the actions taken has been drafted to Mr Deville.  | Clerk         |  |
| P | 07/91 | <b>Letter from Doveridge Cricket Club Brocksford dated 21/9/07</b>                           | The Chairman referred to a letter from DCC updating the PC of the progress of the development of club in terms of playing cricket and building of a pavilion at Brocksford. Because of the costs involved the club is seeking financial aid from the PC. Following discussion the Clerk was asked to write to the club to say the PC is unable to provide any further financial assistance this financial year but would look favourably at an application in the new financial year commencing 1/4/08. The Clerk was also asked to ask if they had pursued other sources of funding including the lottery and Derbyshire County Cricket Association. | Clerk         |  |
| P | 07/92 | <b>Community Response Plan</b>   | The Clerk referred to the letter dated 2/10/07 from DCC regarding the revised Community Response Plan Template, which had been sent in both hard copy and electronic format. The CD was handed to Cllr Jarville who will review the revised template.   | Cllr Jarville |  |
| C | 07/93 | <b>Letter from Derbyshire Children's Holiday Centre</b>                                      | The Clerk referred to a letter dated 31/10/07 from DCHC. The Letter referred to the number of Derbyshire children who have benefited from the holiday centre and the costs involved in running the centre. An invitation was extended to Cllrs to visit the centre and a request for a donation was made. It was decided not to provide a donation at this time. Cllr Jarville requested a copy of the letter.  | Clerk         |  |

|   |       |   |   |       |                                     |
|---|-------|---|---|-------|-------------------------------------|
| P | 07/94 | <b>Letter from the Internal Auditor, Mr B Woodcock</b>  | The Clerk referred to the letter dated 11/9/07 from the Internal Auditor, Mr Barrie Woodcock, which had been circulated to all Cllrs. It is necessary for all local councils to review the effectiveness of the internal audit on an annual basis. The review needs to five areas – Scope of internal audit, Independence, Competence, Relationships and Audit Planning and Reporting. His suggestion is to append the five principles to the Annual Risk Assessment. Councils are required to understand its responsibilities and to satisfy itself that the Internal auditor is competent and independent. The letter was considered and discussed and it was proposed by Cllr Hewson-Stoate and seconded by Cllr Watkins that the 5 principles be adopted and Cllrs were satisfied regarding Mr Woodcock’s competence and independence. All Cllrs agreed. Cllrs also accepted Mr Woodcock’s new charges. The Clerk is to write to Mr Woodcock confirming the position. | Clerk | Cllr Hewson-Stoate<br>Cllr Jarville |
| P | 07/95 | <b>Extract from a DDDC Report on Development of a Sustainable Financial Report</b>  | The Clerk referred to the extract from the report which had been circulated to all Cllrs. The first item - Reimbursement of Parish Council Parks Expenditure referred to a proposed 13% reduction in reimbursable expenditure from DDDC for work undertaken on the playing field. This is one of the cost areas proposed to achieve the savings required due to Government capping. The item and its implication on the Parish Councils budget for 2008/9 will be further discussed at the Finance Meeting to be held on 21/11/07. The second item – Saturday Waste Collections in which a review of Saturday collections is to be undertaken by DDDC. Following discussion the Clerk was asked to write to DDDC asking if the monthly collections at Doveridge will continue and explaining the importance and value to the local community.   | Clerk |                                     |
| C | 07/96 | <b>Record of Thanks</b>   | Cllrs wished to place on record their thanks to the Clerk for his work on behalf of the Parish Council.   |       |                                     |
| C | 07/97 | <b>Planning Applications</b><br>07/00787/FUL<br><br><b>Permission Granted</b><br>07/00681/FUL<br>07/00708/FUL<br>07/00713/FUL<br>07/00717/FUL<br><br>07/00731/FUL | Demolition of dwelling, erection of replacement dwelling and conversion of barns to form 2 No dwellings – JC Bamford (Excavators), Sedsalls Farm, Doveridge.<br><br>Two storey side extension – G Watson, Devon Cottage, 5A Alms Road.<br>Single storey rear extension – Mr R Dewberry, 2 Derby Road .<br>Erection of conservatory – Mr R Roe, Ashmore Cottage, Derby Road.<br>Front Porch, canopy and side extension to form garage – Mr & Mrs G Redfern, The Hawthorns, 29 High Street.<br>Erection of detached single & double garages (revisions to planning permission 07/00530/FUL) – Mr D Hurst, 3 Brocksford Cottages.  |       |                                     |
|   |       | <b>CORRESPONDENCE</b>   |   |       |                                     |
| C | 07/98 | <b>October</b>  | Letter dated 21/9/07 from Doveridge Cricket Club seeking financial support for essential work.  |       |                                     |

Letter & Questionnaire – East Staffordshire Local Development Framework Core Strategy & Burton Town centre Action Plan –Issues & Options Stage.  
Notes of Safer neighbourhood Team Meeting on 12/9/07 at Ashbourne Town Hall.  
Letter dated 2/10/07 from DCC – Community Response Plan (Template hard copy & electronic format).  
Letter from ChildLine re Pick Your Pumpkin.  
Letter dated 3/10/07 from Tim Deville re walkway from Alms Road to Cavendish Close.  
Letter dated 2/10/07 from Doveridge Preservation Society re Hedge bordering Cook Lane and the rear of Park Crescent.  
Letter dated 5/10/07 from Safer Derbyshire Dales – Community Safety.  
Panel – Meeting on 8/11/07 at 10.00am to 12.30pm Town Hall, Bank Road Matlock.  
Letter dated 8/10/07 from Doveridge Bowls Club enclosing cheque for £1.00 for rent for 2007.  
DALC notification of successful candidate for Executive Committee 2007 to 2011.  
DALC General Circular No 25/2007 – Rejection of Clerk’s Pay Award/Public Participation Sessions at Parish Council Meetings.  
DALC General Circular No 26/2007 – Increase in Statutory Holiday Entitlement (28 days inclusive of Bank Holidays).  
DALC Circular No 27/2007 – Minutes of Annual Executive Committee on 15/9/07 & Minutes of 61<sup>st</sup> Annual General meeting of DALC on 15/9/07.  
DALC Circular No 28/2007 – Consultation on changes to Post Office Networks.  
DALC Circular No 29/2007 – Licensing Act 2003 : Removing DPS Requirement for Village Halls & Similar Community Buildings.  
Chesterfield Royal Hospital – Annual Review April 06 to March 07.  
DCC –Be Bright at Night Road Safety Campaign – Poster.  
DCC – Child Car Seat Checking Events Oct 07 – Poster.  
DCC – West Derbyshire & High Peak Greenway Strategy – Final Consultation.  
DALC General Circular No 30/2007 – Derbyshire Flood Defence Fair/How to deal with the Media – free training (19/11/07).  
DALC Subscription rates for 2008/9.  
DDDC – Area Community Forums Nov 2007.  
Letter dated 19/10/07 re Parish Estimates 2008/9.  
News Release from Peak District Rural Housing Association – Rural Housing Open Eve.  
Letter dated 19/10/07 from DDDC re Planning Application responses.  
Letter dated 23/10/07 from Robert Eaton Services for work on bowling green.  
Letter dated 24/10/07 from Julie Redfern re allotment water supply.  
Letter dated 24/10/07 from Andrew Lewer DCC re Vacancy for Treasurer at the Ashbourne Partnership.  
Letter dated 25/10/07 from The Standards Board for England re Notification of Adoption of the New Code.

|                                    |           | Letter dated 26/10/07 from BTCV following work on village pond.<br>Dales Matters Autumn 2007.<br>Letter dated 29/10/07 from DDDC re Parish Council Register of Interests.<br>Emda News October 2007.<br>Derbyshire Childrens Holiday Centre, Skegness seeking donation towards cost of running the centre.<br>Letter dated 3/10/07 from Mrs Nandi re modification of stiles.<br>Update from Lee Basset re on A50 Action Group progress. |  |        |           |                 |        |     |      |    |                  |         |  |      |      |           |        |  |      |      |                        |        |  |      |      |                           |        |  |      |      |                       |         |        |      |      |                  |         |        |               |  |  |  |  |                      |  |  |         |  |                                    |  |  |       |  |  |                                    |
|------------------------------------|-----------|---|--|--------|-----------|-----------------|--------|-----|------|----|------------------|---------|--|------|------|-----------|--------|--|------|------|------------------------|--------|--|------|------|---------------------------|--------|--|------|------|-----------------------|---------|--------|------|------|------------------|---------|--------|---------------|--|--|--|--|----------------------|--|--|---------|--|------------------------------------|--|--|-------|--|--|------------------------------------|
|                                    |           | <b>ACCOUNTS</b>   |  |        |           |                 |        |     |      |    |                  |         |  |      |      |           |        |  |      |      |                        |        |  |      |      |                           |        |  |      |      |                       |         |        |      |      |                  |         |        |               |  |  |  |  |                      |  |  |         |  |                                    |  |  |       |  |  |                                    |
| C                                  | 07/99     | <b>Accounts for Approval</b>  | <p>The following accounts were submitted for approval :</p> <table border="1"> <thead> <tr> <th>Min No</th> <th>Cheque No</th> <th>Made Payable to</th> <th>Amount</th> <th>Vat</th> </tr> </thead> <tbody> <tr> <td>1342</td> <td>SO</td> <td>Clerks Emolument</td> <td>£235.38</td> <td></td> </tr> <tr> <td>1343</td> <td>1195</td> <td>J Bullock</td> <td>£55.00</td> <td></td> </tr> <tr> <td>1344</td> <td>1196</td> <td>Village Hall Committee</td> <td>£10.00</td> <td></td> </tr> <tr> <td>1345</td> <td>1197</td> <td>Victim Support Derbyshire</td> <td>£30.00</td> <td></td> </tr> <tr> <td>1346</td> <td>1198</td> <td>Robert Eaton Services</td> <td>£225.00</td> <td>£39.38</td> </tr> <tr> <td>1347</td> <td>1199</td> <td>Audit Commission</td> <td>£135.00</td> <td>£23.63</td> </tr> <tr> <td colspan="3"><b>Income</b></td> <td></td> <td></td> </tr> <tr> <td colspan="3">Doveridge Bowls Club</td> <td>£264.38</td> <td></td> </tr> <tr> <td colspan="3">Doveridge Bowls Club (ground rent)</td> <td>£1.00</td> <td></td> </tr> </tbody> </table> <p>Proposed by Cllr Hewson-Stoate &amp; seconded by Cllr Watkins. All Cllrs present agreed</p> | Min No | Cheque No | Made Payable to | Amount | Vat | 1342 | SO | Clerks Emolument | £235.38 |  | 1343 | 1195 | J Bullock | £55.00 |  | 1344 | 1196 | Village Hall Committee | £10.00 |  | 1345 | 1197 | Victim Support Derbyshire | £30.00 |  | 1346 | 1198 | Robert Eaton Services | £225.00 | £39.38 | 1347 | 1199 | Audit Commission | £135.00 | £23.63 | <b>Income</b> |  |  |  |  | Doveridge Bowls Club |  |  | £264.38 |  | Doveridge Bowls Club (ground rent) |  |  | £1.00 |  |  | Cllr Hewson-Stoate<br>Cllr Watkins |
| Min No                             | Cheque No | Made Payable to   | Amount   | Vat    |           |                 |        |     |      |    |                  |         |  |      |      |           |        |  |      |      |                        |        |  |      |      |                           |        |  |      |      |                       |         |        |      |      |                  |         |        |               |  |  |  |  |                      |  |  |         |  |                                    |  |  |       |  |  |                                    |
| 1342                               | SO        | Clerks Emolument  | £235.38  |        |           |                 |        |     |      |    |                  |         |  |      |      |           |        |  |      |      |                        |        |  |      |      |                           |        |  |      |      |                       |         |        |      |      |                  |         |        |               |  |  |  |  |                      |  |  |         |  |                                    |  |  |       |  |  |                                    |
| 1343                               | 1195      | J Bullock   | £55.00   |        |           |                 |        |     |      |    |                  |         |  |      |      |           |        |  |      |      |                        |        |  |      |      |                           |        |  |      |      |                       |         |        |      |      |                  |         |        |               |  |  |  |  |                      |  |  |         |  |                                    |  |  |       |  |  |                                    |
| 1344                               | 1196      | Village Hall Committee  | £10.00   |        |           |                 |        |     |      |    |                  |         |  |      |      |           |        |  |      |      |                        |        |  |      |      |                           |        |  |      |      |                       |         |        |      |      |                  |         |        |               |  |  |  |  |                      |  |  |         |  |                                    |  |  |       |  |  |                                    |
| 1345                               | 1197      | Victim Support Derbyshire   | £30.00   |        |           |                 |        |     |      |    |                  |         |  |      |      |           |        |  |      |      |                        |        |  |      |      |                           |        |  |      |      |                       |         |        |      |      |                  |         |        |               |  |  |  |  |                      |  |  |         |  |                                    |  |  |       |  |  |                                    |
| 1346                               | 1198      | Robert Eaton Services   | £225.00  | £39.38 |           |                 |        |     |      |    |                  |         |  |      |      |           |        |  |      |      |                        |        |  |      |      |                           |        |  |      |      |                       |         |        |      |      |                  |         |        |               |  |  |  |  |                      |  |  |         |  |                                    |  |  |       |  |  |                                    |
| 1347                               | 1199      | Audit Commission  | £135.00  | £23.63 |           |                 |        |     |      |    |                  |         |  |      |      |           |        |  |      |      |                        |        |  |      |      |                           |        |  |      |      |                       |         |        |      |      |                  |         |        |               |  |  |  |  |                      |  |  |         |  |                                    |  |  |       |  |  |                                    |
| <b>Income</b>                      |           |   |  |        |           |                 |        |     |      |    |                  |         |  |      |      |           |        |  |      |      |                        |        |  |      |      |                           |        |  |      |      |                       |         |        |      |      |                  |         |        |               |  |  |  |  |                      |  |  |         |  |                                    |  |  |       |  |  |                                    |
| Doveridge Bowls Club               |           |   | £264.38  |        |           |                 |        |     |      |    |                  |         |  |      |      |           |        |  |      |      |                        |        |  |      |      |                           |        |  |      |      |                       |         |        |      |      |                  |         |        |               |  |  |  |  |                      |  |  |         |  |                                    |  |  |       |  |  |                                    |
| Doveridge Bowls Club (ground rent) |           |   | £1.00  |        |           |                 |        |     |      |    |                  |         |  |      |      |           |        |  |      |      |                        |        |  |      |      |                           |        |  |      |      |                       |         |        |      |      |                  |         |        |               |  |  |  |  |                      |  |  |         |  |                                    |  |  |       |  |  |                                    |

There being no further business the meeting closed at 9.20 pm.

The date of the next meeting is 5th December 2007 to be held in the Village Hall Kitchen.

**Signature of Chairman** ..... **Date** .....