

Doveridge Parish Council Agenda

Rachel Male, Clerk and Treasurer

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24th April 2018

To: The Chairman and Members of Doveridge Parish Council

Dear Councillor,

You are summoned to attend the Annual Meeting of Doveridge Parish Council and the Monthly Meeting of the Doveridge Parish Council, to be held on Tuesday 1st May 2018 in the Village Hall Kitchen, Doveridge.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Rachel Male

Agenda for Annual Meeting of Doveridge Parish Council 7:00pm

1. Election of Chair and Signing of the Declaration of Office Form
2. Apologies
3. Election of Vice Chairman
4. Appointment of Chairman and Vice Chairman of Village Hall Committee
5. Election of Members to serve on the Parish Council Committees
6. Election of Representative on Outside Bodies
7. Approval of Dates for Future Meetings
8. Review of Assets Held by the Parish Council
9. Authorisation of Signatories
10. Review of Standing Orders and Financial Regulations
11. Appointment of Internal Auditor

Agenda for Monthly Meeting of Doveridge Parish Council 7:30pm

1. To receive apologies for absence.
2. Variation of Order of Business.
3. Declaration of Members Interests.
Please note;
(a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary

Interests and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to

- (b) make representations and then leave the meeting prior to any consideration of determination or the item)
- (c) Where a Member indicates that they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item c of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4. Public Speaking

- (a) A period of not more than three minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If a Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

5. To approve the Minutes of the Monthly Meeting of the Parish Council held on the 3rd April 2018 (copies attached).

6. Chairman's Announcements.

7. Report from the Clerk on on-going matters.

8. Village Reports:

- (a) Football Field, Pavilion and Play Areas, Mowers
 - (i) Doveridge Juniors and Summer League Football Clubs
- (b) Bus Stops and Bus Route
- (c) Website
- (d) Burial Grounds
- (e) Highways Report
- (f) Public Footpaths and Rights of Way
- (g) Neighbourhood Plan
- (h) Emergency Plan
- (i) Project Preschool

9. Derbyshire Association of Local Councils Circulars

10. Finance

- (a) Accounts for Payment
- (b) Income
- (c) Budget Appraisal / Risk Assessment
- (d) 2018-2019 Budget
- (e) Audit

11. Financial Regulations and Policies.

12. To consider Planning Applications / Decisions.

13. Correspondence.

14. Date of the next Monthly Meeting of the Parish Council will be held on Tuesday 5th June 2018, in the Village Hall Kitchen at 7.30pm.