

Doveridge Parish Council Meeting

Rachel Male, Clerk and Treasurer

2 The Cottages, Bakers Lane, Doveridge, Ashbourne, Derbyshire, DE6 5LA

Tel: 07976 230669 Email: clerk-doveridgepc@hotmail.com

Minutes of the Monthly Meeting of the Council held at 7.30pm, Tuesday 1st October 2019

Present: Cllr. Bown, Cllr. Bointon, Cllr. Dews, Cllr. Lyon, Cllr. Banner, Cllr. Mason, Cllr. Goulden, Cllr. Buck and Cllr. Allison (DDDC)

01.10.19 Apologies

Apologies were received from Cllr. Priestley and Cllr. Bull (DCC).

02.10.19 Variation of Business

There was no variation of business.

03.10.19 Declaration of Members Interests

There were no declarations of interest made.

04.10.19 Public Speaking

There were no members of the public present.

05.10.19 Approve Minutes of the Monthly Parish Council Meeting held on 3rd September 2019

The minutes of the Monthly Meeting of the Parish Council held on Tuesday 3rd September were proposed by Cllr. Banner and seconded by Cllr. Bointon and signed by the Chair, Cllr. Bown.

06.10.19 Chairman's Announcements

The Chair welcomed everyone to the meeting and outlined the business for the evening.

Cllr. Bown thanked the local Quaffers group for their recent daffodil bulb planting along Marston Lane.

It was also noted that 2 village events took place in the last month which were hugely successful. The Craft fair for the Neighbourhood Watch, which was very well attended. And the Family Fun Day at the Cavendish Arms PH which raised £1395 for the Air Ambulance charity.

07.10.19 Report from the Clerk on on-going matters

DCC Snow Warden Scheme – Cllr. Goulden expressed an interest in volunteering for this scheme. It was RESOLVED the Clerk would contact DCC and arrange the necessary training.

Traffic Incidents – Cllr. Banner emailed the Clerk with the following information to be put on to the website for resident's information.

If you see or are aware of a road incident then it can be reported online via this link <https://www.derbyshire.police.uk/ro/report/rti/rti-a/report-a-road-traffic-incident/> I would suggest that this be brought to the attention to all the community with a view to improving road safety around the village.

I would also encourage this to be used for reporting speeding and obstructions on roads around the village.

Gully (Lower Street/Pickley's Lane) – the Clerk is continuing to chase DCC on the clearing of this blocked gully. It was RESOLVED the Clerk will continue to monitor and email the Environmental Agency regarding potential flood risk.

Streetlights – there are a high number of streetlights out along Derby Road, it was RESOLVED the Clerk would contact Cllr. Bull (DCC) to chase on our behalf.

Mill Lane Incidents – Cllr. Banner is continuing to monitor the situation and have contact with the local resident. Cllr. Banner encouraged everyone to report any kind of criminal damage/anti-social behaviour to 101.

08.10.19 Village Reports

(a) Football Field & Mowers

No issues at present.

The mower is due its service this month, Cllr. Bointon will arrange. This was proposed by Cllr. Lyon and seconded by Cllr. Goulden.

(b) Doveridge Juniors and Summer League Football Clubs

No issues.

(c) Pavilion

The Clerk has received a quote for the replacement garage door (like for like) this would be approx. £680. It was RESOLVED we would replace with a single steel box section door which is much more secure and should prevent further damage. This will be sourced from ELP Engineering Ltd at a cost of £1194.00 (including VAT). This would be claimed on our insurance but only reimbursed up to the £680 like for like door. This was proposed by Cllr. Lyon and seconded by Cllr. Buck. The Clerk will instruct ELP to go ahead and claim on the insurance.

(d) Play area

It was RESOLVED Cllr. Bointon and the Clerk would look into works needed and report back.

(e) Bus Stops and Bus Route

The new shelter light on Derby Road is not working, it was RESOLVED the Clerk would contact DCC to fix.

(f) Website

Mulberry Theatre Company contacted the Clerk asking for their details to be updated. This is now RESOLVED.

(g) Burial Grounds

The Clerk has changed the name of the old Neighbourhood Plan bank account to Burial Grounds so monies for this are now separate. It was RESOLVED £1528 would be transferred into this account which is set at in the budget for Burial Grounds this year. This was proposed by Cllr. Bown and seconded by Cllr. Dews. The Clerk is meeting Keith Postlethwaite and Rob Worrall from DDDC at the Burial Grounds on Friday 4th October to check over the land.

(h) Highways Report

Derby Road – Cook Lane junction. The Clerk has again chased Steven Alcock (DCC) for an update as to when the road markings will be repainted at this junction.

(i) Public Footpaths and Rights of Way

The Clerk is continuing to chase DCC on several overgrown hedges around the village.

Hawthorn Close/High Street - the Clerk emailed DCC asking for an update on the above case. A response was received from Angela Greatorex (Commissioning Communities and Policy) stating that it appears that the objections to the making of the Order have not been withdrawn and that the Order is to be submitted to the Planning Inspectorate for determination. They have copied Mark Hosker in on the response as he is the case officer dealing with this matter and he may be able to provide us with more detailed information in relation to the progress. It was RESOLVED the Clerk would continue to monitor.

(j) Groundsman Contract – amendments to footpath works

It was RESOLVED that the Clerk and Cllr. Bointon would set out a new schedule in the next month and report back as soon as possible.

(k) Project Preschool

Following last months update it was proposed by Cllr. Lyon and seconded by Cllr. Goulden that a formal sub-committee be formed for this project which would include 2 Parish Councillors, these being Cllr. Bown and Cllr. Priestley.

(l) Village Hall

No issues at present.

(m) The Well

This will be discussed at the next meeting as a deadline of the end of October was given to residents to come forward with offers of help/sponsorship.

(n) Pond

The Clerk is still waiting to hear from David Wilson Homes regarding their financial help with the pond tidy up. It was RESOLVED the Clerk will continue to chase.

(o) Village telephone box

The Parish Council have been asked if they would like to adopt the village telephone box at a cost of £1. The Neighbourhood Watch have already expressed an interest in this and are keen to take it over. It was RESOLVED that we would canvas residents via the Neighbourhood Watch to get their opinion and discuss at our next meeting.

(p) Neighbourhood Watch

Following last months meeting the Neighbourhood Watch have a meeting next week where the co-ordinator will ask for its volunteers to conduct a survey of the current signage in the village and where new ones are needed.

(q) Tennis Club

An email from Bellway has been received asking if we would allow a sign to be erected on the fence of the tennis club advertising their homes, in return they will donate money to the club. It was RESOLVED that the Clerk would reply stating that we do not have a problem with this in principal however the sign could be no larger than 6ft by 3ft, we would want to see the design before anything is signed off and that they would be responsible for any damage caused to it. This was proposed by Cllr. Bointon and second by Cllr. Buck.

09.10.19 Derbyshire Association of Local Councils Circulars

There have been no circulars since our last meeting.

10.10.19 Finance

(a) Accounts for Payment

| | |
|----------------------------------|---------|
| Renewal of Microsoft Office | £75.99 |
| Stationery (paper) | £5.00 |
| Rachel Male, Clerk's salary | £458.00 |
| J B Mowing, playing field & fuel | £192.00 |

These payments were proposed by Cllr. Banner and seconded by Cllr. Dews.

(b) Income

30.09.19 Interest on Reserve Account £3.11

(c) Budget Appraisal 2019/2020

The budget appraisal as of 01.10.19 was circulated and signed by the Chair.

The Clerk's payslip was signed.

Bank Statements up to and including 30.09.19 were signed by the Chair and Cllr. Dews.

11.10.19 Financial Regulations, Standing Orders, Asset Register and other Policies

Financial Regulations – section 6 now reads as follows (changing how payments are made and the addition of point 2 regarding payment needed between meetings), this was proposed by Cllr. Goulden and seconded by Cllr. Banner.

6. Payments of Accounts

6.1 All Payments shall be made by BACS or cheque if required.

6.2 If payment of an account is required between meetings the RFO will seek permission from a minimum of 2 Councillors.

6.3 All invoices for payment shall be examined, verified and certified by the RFO. The RFO shall satisfy him/herself that the work, goods or services to which the invoice relates shall have been received, carried out, examined and approved.

6.3 The RFO shall examine invoices in relation to arithmetic accuracy and shall analyse them to the appropriate expenditure heading. The Clerk shall take all steps to settle all invoices submitted, and which are in order, at the next available Council Meeting.

6.4 All possible steps will be taken to settle invoices within 30 days and to avoid any charges to interest under the Late Payment of Commercial Debts (Interest) Act 1998. If the due date for payment is before the next scheduled Meeting of Council, where the RFO certifies that there is no dispute or other reason to delay payment, the RFO may (notwithstanding para 6.3) take all steps necessary to settle such invoices provided that a list of such payments shall be submitted to the next appropriate meeting of Council.

6.5 The Council will not maintain any form of cash float. All cash received must be banked intact. Any payments made in cash by the Clerk (for example for postage photocopying or minor stationery items and minor maintenance items less than £50) shall be refunded on a regular basis.

6.6 If thought appropriate by the Council, payment for utility supplies (energy, telephone and water) may be made by variable Direct Debit provided that the instructions are signed by two members and any payments are reported to council as made. The approval of the use of a variable Direct Debit shall be renewed by resolution of the council at least every two years.

12.10.19 To consider Planning Applications / Decisions

Applications:

19/01076/FUL – 4 The Cottages, Derby Road. Proposed partial two storey and single storey side extension. Application received – 13/09/19. **NOTED.**

15/00809/DCOND/ 1- The Willows, 2 Lower Street. Discharge of conditions 5 and 6 of 15/00809/FUL – erection of a dwelling. There is history on this too, it was refused by the council but an appeal was lodged and the application was approved at appeal. Condition 5 relates to details of the growing walls and brown roofs and condition 6 related to hard and soft landscaping. Validated 25/9/19. **NOTED.**

Decisions:

19/00495/FUL – Steve Foster. New workshop and crane storage building. Conditions relate to: 3 year time limit to commence development, soft and hard landscaping, ecological enhancement measures, no mezzanine floor to be inserted, building to remain ancillary to site operations, surface water drainage strategy. Approved with conditions, 11/9/19

Appeals / Appeal Decisions

No appeals since last meeting.

(a) David Wilson (Hall Drive)

Waiting to hear when work will commence on the Derby Road footpath. The Clerk will continue to monitor.

Access was made last Friday from the fenced off area on Park Crescent, as a result mud was on the road and the grass has unfortunately been churned up. The Clerk contacted the site manager and upon investigation he immediately deployed a road sweeper to the area. The area will be reseeded when its dryer.

(a) Bellway Site

Waiting to hear when the hedge will be cut along Bakers Lane, it was RESOLVED the Clerk will continue to monitor and chase.

13.10.19 Correspondence

No correspondence received since the last meeting.

14.10.19 Date of Next Meeting

It was RESOLVED that the next meeting of the Parish Council will be held at 7:30pm on Tuesday 5th November 2019 in the Village Hall kitchen.

There being no further matters to discuss, the meeting closed at 8:49pm.