

# Doveridge Parish Council Meeting

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Rachel Male, Clerk and Treasurer

2 The Cottages, Bakers Lane, Doveridge, Ashbourne, Derbyshire, DE6 5LA

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## **Minutes of the Monthly Meeting of the Council held at 7.30pm, Tuesday 4<sup>th</sup> June 2019**

**Present:** Cllr. Bown, Cllr. Priestley, Cllr. Bointon, Cllr. Dews, Cllr. Banner, Cllr. Lyon, Cllr. Mason, Cllr. Goulden, Cllr. Bull (DCC) and Cllr. Allison (DDDC)

### **01.06.19 Apologies**

No apologies were received.

### **02.06.19 Variation of Business**

There was no variation of business.

### **03.06.19 Declaration of Members Interests**

There were no declarations of interest made.

### **04.06.19 Public Speaking**

There were no members of the public present.

### **05.06.19 Approve Minutes of the Annual and Monthly Parish Council Meeting held on 7th May 2019**

The minutes of the Annual Meeting of the Parish Council held on Tuesday 7th May were proposed by Cllr. Priestley seconded by Cllr. Goulden and signed by the Chair, Cllr. Bown. The minutes of the Monthly Meeting of the Parish Council held on Tuesday 7th May were proposed by Cllr. Lyon seconded by Cllr. Dews and signed by the Chair, Cllr. Bown.

### **06.06.19 Chairman's Announcements**

The Chair welcomed everyone to the meeting and outlined the business for the evening.

### **07.06.19 Report from the Clerk on on-going matters**

#### Noise Issues

There have been several complaints made to the Clerk from around the Pump Lane area of persistent and upsetting dog noise. This is being investigated by Alex Taylor (Environmental Health Technician, DDDC). As this is a DDDC issue it was RESOLVED to send the details to our

District Councillor, Jacqui Allison to see if she can help the situation, however the Parish Council will continue to monitor the situation.

#### Tree – Waterpark Road

The matter of an overgrown tree on Waterpark is still being investigated. It was RESOLVED that the Clerk will report back at next month's meeting.

#### Village Pond

The Clerk has received an update from a local resident who is kindly helping us to deal with our pond issues. They have met with Derbyshire Wildlife Trust who agreed that a majority of the bullrush needs to be removed. He has asked them to provide a quote for us. They have also asked the waterways maintenance companies that operate nationally to also provide their solutions and again an outline price for the job. It was RESOLVED the Clerk would continue to monitor.

#### Gift Weekend

The Parish Council have been asked to provide a flower arrangement for this year celebrations. The Cllr. Bown kindly agreed to sort this on behalf of the Parish Council.

- (a) Training – it was agreed that we would look at Councillor training dates at our next meeting when we will be co-opting a new Councillor to enable all new Councillors to attend together.
- (b) Charities and Trust fund – it was RESOLVED that we would discuss this at our next meeting.

### **08.06.19 Village Reports**

#### (a) Football Field, Pavilion, Play Areas, Mowers and Street furniture

The pavilion requires a new door handle, it was agreed that this would be purchased and fitted as soon as possible. This was proposed by Cllr. Banner and seconded by Cllr. Bown.

St. Cuthberts Preschool Playgroup have requested the use of the field for their Annual Sports Day on 20th June, this was agreed, the Clerk will ensure the field is cut prior to this event.

The Clerk has received a quote from our contractor regarding electrical works needed on the Pavilion. It was agreed that we would go ahead with replacement light fittings in each shower at £120 + VAT and attend to a loose socket in the garage at a cost of £12 + VAT. It was RESOLVED that the Clerk would contact them to go ahead with the works. This was proposed by Cllr. Priestley and seconded by Cllr. Goulden.

#### (i) Doveridge Juniors and Summer League Football Clubs

The immersion heater has been left on recently, Cllr. Bointon has asked the Summer League if they require this function as currently, they do not pay towards the electricity of the pavilion. It was RESOLVED that should they require this moving forward the Clerk will change their pitch agreement.

(ii) RoSPA Play Inspection and Invoice

The Annual Play Inspection report has now been received and will be read through in readiness for next month's meeting for works required. In the meantime, the Clerk will send the report to the Playground Committee for their information. The annual inspection invoice was £115.80, this payment was authorised, proposed by Cllr. Bown and seconded by Cllr. Bointon.

(b) Bus Stops and Bus Routes

The Clerk has received an emailed from Public Transport, DCC asking us to sign a wayleave agreement as the new bus shelter is to be installed on our land they have also asked for written confirmation that DCC are allowed to work on our land. this was agreed by all Councillors, proposed by Cllr. Bown and seconded by Cllr. Banner.

(c) Website

No issues to report.

(d) Burial Grounds

The Burial Ground asset transfer is now with the property office (DDDC) so we should hear next steps in the coming weeks.

(e) Village Litter Bins

District Councillor Jacqui Allison has suggested we move the litter bin that is currently in the bus shelter opposite the Cavendish Arms to another location. It was agreed that we would ask DDDC to move this to the Marston Lane bus stop going towards the A50. It was RESOLVED the Clerk would contact Helen Dennis at DDDC to ask for this to be done.

(f) Streetlights

A question was raised as to whether streetlights could now be on all through the night seeing as they are now all energy saving. DCC have informed the Clerk that lights may be energy saving but the 12am to 5am is to save both more energy and money, these savings are then passed onto to front line services.

(g) Highways Report

Bell Lane will be closed from 17.06.19 to 28.06.19 to facilitate foul sewer connection works.

Derby Road/Cook Lane Junction – The Clerk has received a reply from Steven Alcock, (Traffic and Road Safety Service, DCC) regarding this junction. They have looked at the Police's injury collision database, no collisions involving personal injury have been recorded at or near this junction as far back as they are able to go (01/01/2003). Bearing this in mind, along with the relatively light traffic flows here, it would be difficult to justify redesigning the junction layout. They appreciate that a new residential development is taking place which accesses directly off Derby Road and that the

developer's Travel Plan indicates approximately 50 additional trips during the am and pm peaks. However, the new access to the site will be of similar layout to the Cook Lane junction and this will provide consistency for drivers who should be able to negotiate a simple t-junction without too much difficulty when taking the appropriate care. It does not appear that any concern was raised about the traffic impact on the surrounding road network during the planning application process. They have informed the Clerk that bearing these points in mind, there are no current proposals to amend the junction layout at this location. However, they can confirm that arrangements will be made to replace the road markings as requested. They have asked that this be carried out as soon as possible. It RESOLVED that this the Clerk will monitor until the work is completed.

(h) Public Footpaths and Rights of Way

Derby Road (path along new David Wilson site) – the Clerk reported that she has had confirmation that David Wilson Homes will cut the hedge at the end of the nesting season (October time) and clear the path back to its original line.

(i) Project Preschool

Cllr. Bown reported that various options are still being investigated and we are speaking with DDDC planners about these. As this will involve some initial costs it was agreed that a maximum amount of £1,000 would be put towards this project which was the only feasible community project that was highlighted in the Neighbourhood Plan. The residents wanted a dedicated Pre-School for the village. This was proposed by Cllr. Lyon and seconded by Cllr. Mason.

(j) Village Hall

The Village Hall are holding a family breakfast on 23rd June.

(k) CCTV

The Council are continuing to monitor incidents in the village and look into the feasibility of CCTV.

(l) The Well

The Clerk is still awaiting a reply from the Gardening Club and will report back at the next meeting.

(m) Neighbourhood Watch

Following the request from the Neighbourhood Watch Committee to fund some hi-visibility vest is was proposed that the Parish Council would fund this through S137. This was proposed by Cllr. Priestley and seconded by Cllr. Lyon.

## **09.06.19 Vacancy/Co-option**

Following the advertisement of our one remaining vacancy, 3 residents applied for the position. These individuals were invited to send through a supporting document, and these were read

through. The successful candidate will be contacted by the Clerk in the coming week and invited along to our next meeting.

#### **10.06.19 Derbyshire Association of Local Councils Circulars**

Circular 07-2019 - Excellence Awards year 2 - Community Organising Training - Report on Rural Economy - Town & Parish Council VE Day 75 - Use of Council Seal - Councillor Essential Training extra course **EMAILED 15.05.2019**

#### **11.06.19 Finance**

##### **(a) Accounts for Payment**

321	Hi-vis Jackets for Neighbourhood Watch	=	£324.75
322	NFU, Mower Insurance	=	£408.62
323	Came and Company, Annual Insurance	=	£1459.69
324	J.B Mowing, Playing field and footpaths	=	£248.00
325	Doveridge Village Hall, Room hire	=	£18.00
326	RoSPA, Annual Inspection	=	£115.80
327	Brian Wood, Annual Audit	=	£77.50
328	Rachel Male, Clerk Salary	=	£462.80
329	Kim Seaton, Planning Application	=	£26.00

These payments were proposed by Cllr. Priestley and seconded by Cllr. Banner.

##### **(b) Income**

31.05.19	Reserve Account Interest	=	£3.11
03.06.19	Annual Meeting room hire contribution	=	£21.00
17.05.19	Summer League Rent 2019	=	£225.00

##### **(c) Budget Appraisal 2019/2020**

The budget appraisal for this financial year will be circulated with next months.  
The Clerk's payslip was signed by Cllrs. Bown and Priestley.

##### **(d) Annual Audit Sign Off (2018/2019)**

The Councillors read through the Annual Governance Statement and approved all responses. The Chair and RFO signed the statement. The Clerk will now send off all relevant forms to the external auditors and advertise the period for the exercise of public rights from Monday 17th June.

All audit matters were proposed by Cllr. Priestley seconded by Cllr. Banner and all remaining councillors (6) voted in favour.

#### **12.06.19 Financial Regulations Standing Orders, Asset Register and other Policies**

It was RESOLVED we would review these next month.

### **13.06.19 To consider Planning Applications / Decisions**

#### Applications

19/00532/FUL, 4 The Cottages Derby Road Doveridge - Two storey side extension. 08/05/2019  
**NOTED**

15/00809/DCOND – The Willows, 2 Lower St. Discharge of conditions 3, 4, 5, 6 & 8. Validated 26/4/19. It seems this application was allowed at appeal and without studying all the appeal documents (not on the website) I can't tell you what the conditions relate to. **NOTED**

19/00561/REM, Revision of road layout for approved housing estate to incorporate emergency access and additional turning head for fire engines at Land Off Derby Road (to The East Of Bakers Lane) Doveridge Derbyshire 20/05/19 – it was decided the Parish Council would send the planners a detailed letter regarding this revision, including our concern that the widening of a gated access off Derby Road does not become a thoroughfare. Also, the fact that Bellway have already removed a significant section of hedge from the main site entrance. It was **RESOLVED** that Cllr. Lyon would word a letter to the planners and send through to the Clerk.

#### Decisions

19/00267/FUL – Bell Farm Yelt Lane Doveridge. Formation of manege and associated fencing for private use. **GRANTED WITH CONDITIONS 7/5/19.**

17/01041/AMD (amendment to application 17/01041) – Cuthberts Bank Church Lane Doveridge: change from oak frame to brick frame with brick pillars. **APPROVED 13/5/19**

19/00067/FUL – Fernlea Derby Road Doveridge. Change of use and extension of ancillary accommodation to form separate dwelling house. **GRANTED WITH CONDITIONS 17/5/19.**

19/00125 – 23 Waterpark Road, Doveridge. Single stored front and rear extension.  
**PERMITTED WITH CONDITIONS 29/05/19**

(a) David Wilson (Hall Drive)

No issues raised.

(b) Bellway Site (Bakers Lane)

See above under 19/00561/REM.

### **14.06.19 Correspondence**

CPRE – Derbyshire Branch Annual Report 2018/2019

### **15.06.19 Date of Next Meeting**

It was RESOLVED that the next meeting of the Parish Council will be held at 7:30pm on Tuesday 2nd July 2019 in the Village Hall kitchen.

There being no further matters to discuss, the meeting closed at 9.21pm.