

# Doveridge Parish Council Meeting

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Rachel Male, Clerk and Treasurer

2 The Cottages, Bakers Lane, Doveridge, Ashbourne, Derbyshire, DE6 5LA

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## **Minutes of the Monthly Meeting of the Council held at 7.30pm, Tuesday 5th February 2019**

**Present:** Cllr. Bown, Cllr. Priestley, Cllr. Bointon, Cllr. Pakes, Cllr. Dews, Cllr. Hewson-Stoate, Cllr. Banner, Cllr. Lyon, Cllr. Mason and Cllr. Bull (DCC).

### **01.02.19 Apologies**

No apologies were received.

### **02.02.19 Variation of Business**

There was no variation of business.

### **03.02.19 Declaration of Members Interests**

There were no declarations of interest made.

### **04.02.19 Public Speaking**

There were no members of the public present.

### **05.02.19 Approve Minutes of the Monthly Parish Council Meeting held on 8th January 2019**

The minutes of the monthly Parish Council meeting held on Tuesday 8th January were proposed by Cllr. Bointon, seconded by Cllr. Pakes and signed by the Chair, Cllr. Bown.

### **06.02.19 Chairman's Announcements**

The Chair welcomed everyone to the meeting and outlined the business for the evening.

Sadly, a previous Parish Councillor, Percy Brindley passed away recently, the Chair thanked Cllr. Priestley and the Clerk, Rachel Male for attending his funeral to represent the Parish Council.

## **07.02.19 Report from the Clerk on on-going matters**

### Street Signage (Lime Close & Church Lane)

The Clerk reported that Helen Carrington (Parks & Streets Scene Officer, DDDC) will order an assessment in the coming weeks to assess what is the best way forward for repair or replacement. They will be made safe if not currently so. If they do require replacement this will not be until the new financial year and replacement would be around October. It was RESOLVED that the Clerk would contact our District Councillor, Albert Catt to see if anything else can be done. In the mean-time, Cllr. Hewson-Stoate will also go and look at them to see if a repair by us can be done.

### Dog Bins

The Clerk is still chasing dates for when the new bins on Church Lane and Sand Lane will be installed. It was RESOLVED that the Clerk would continue to monitor and direct to Albert Catt (Councillor, DDDC) to see if he can escalate on our behalf.

### Pond – bull rushes

The Clerk has chased the Site Manager at David Wilson homes and he has confirmed that our request has been passed onto his manager. The Clerk will continue to monitor and check with Derbyshire Wildlife Trust as well.

### Blocked Gully – Lower Street

The Clerk is continuing to chase DCC on this matter and will forward to Cllr. Steve Bull for him to follow up on our behalf.

### GDPR

The Clerk handed out a new Privacy Notice for Councillors to read through and discuss in more detail at our next meeting with a view to display on our website.

## **08.02.19 Village Reports**

### (a) Football Field, Pavilion, Play Areas, Mowers and Street furniture

It was RESOLVED that Cllr. Bointon would chase our contact for the repair on the emersion heater.

There has been some damage to the door handle to the Pavilion which now needs replacing. I was RESOLVED that a new handle will be bought. This was proposed by Cllr. Banner and seconded by Cllr. Mason.

A resident has reported damage to the tarmac around the skate board area, it would appear that a plastic bag has been set fire too and slightly melted the tarmac. The area has been visited by a Councillor and no action is required.

Due to the amount of anti-social behaviour recently, CCTV around the playing field is now being considered by the Parish Council. It was RESOLVED that Cllr. Banner would investigate this further for us.

(i) Doveridge Juniors and Summer League Football Clubs

It was RESOLVED that Cllr. Bointon and the Clerk would draft a contract for the Summer League and bring to the next meeting for approval.

(b) Bus Stops and Bus Routes

The Clerk has been informed that Alex Sidebottom (Public Transport, DCC) is no longer dealing with our area and has passed on details of the new contact. It was RESOLVED that the Clerk would contact them and find out our next steps and report back at the next meeting.

(c) Website

No issues raised.

(d) Burial Grounds

No update has been received on the Community Asset Transfer from DDDC, it was RESOLVED the Clerk will chase and report back. The Clerk will also find out how many plots are left at the church yard and arrange a meeting with the church PCC along with Cllr. Lyon.

(e) Highways Report

No issues to report.

(f) Public Footpaths and Rights of Way

Hawthorn Close/High Street – this case has still not been escalated to the planning inspector the file is in queue of 100's of cases. The Clerk will continue to monitor and send the information to Cllr. Bull for him to chase also and to find out if we can take the gate down in the meantime.

(g) Emergency Plan

This is an on-going action for the Clerk.

(h) Project Preschool

There is no current update on Project Preschool at this time.

(i) Street Naming – Bakers Lane Site (Dove Manor)

The Clerk reported that she has submitted the resident's suggestions to DDDC and they have thanked us for our contribution.

(j) Citizen of the Year Honours Board

It was decided that we would investigate costs for sanding down the original board starting again and also the costs for a new board. The Clerk is meeting someone at the Village Hall tomorrow to take this further. It was RESOLVED that the Clerk would report back at the next meeting.

(k) Village Hall

The Clerk reported that she is still awaiting the invoices from the Village Hall Committee for the Christmas Tree and our contribution towards their bin emptying costs. Cllr. Pakes informed us that someone has personally paid for the Christmas tree and the bill for the bin would be sent as soon as possible.

(l) Parking (School area)

Several residents have raised concerns of blocked driveways and inconsiderate parking around the Primary School. The School have sent out numerous text messages however it is still an on-going issue. It was RESOLVED that the Clerk would speak with the Headteacher and send a letter to the Safety Neighbourhood Team asking for their assistance. The Chair will write a note about this to go in the monthly Parish news.

## **09.02.19 DALC Circulars**

Circular No. 01/2019 (emailed 09/01/19)

- Index of most important elements of 2018 DALC circulars
- Training & events diary

Circular No. 02/2019 (emailed 17/01/19)

- Updated Legal Topic Notes
- Section 137 expenditure
- Parkrun consultation response
- Clerk Essential Training Course
- NALC – Loneliness Project
- May Council Elections/Training

Circular No. 03/2019 (emailed 04/02/19)

- Spring Seminar
- Preparations for a no-deal Brexit and local elections
- Final local government finance settlement
- Parliamentary Inquiry into ethical standards in local government published
- HR Advice on Short Service Contracts and Dismissals
- Open letter to Councillors from NALC Chair
- Great British Spring Clean 2019
- Arnold-Baker on Local Council Administration 11th Edition
- Clerk Tips

## 10.02.19 Finance

### (a) Accounts for Payment

291	M E Tomlinson (hedge-cutting)	£360.00
292	Ashcroft Services (repair of Sand Lane bus shelter)	£100.00
293	John Bointon (purchase of grit)	£169.98
294	Doveridge Village Hall (room hire January)	£18.00
295	CPRE Renewal of membership	£36.00
296	Eric Roy (website maintenance renewal)	£140.00
297	John Bointon (handyman duties)	£30.00
298	EON (pavilion electricity bill)	£86.63
299	Rachel Male (Salary)	£551.80
300	Rachel Male (ink)	£12.99

### (b) Income

31.01.2019	Interest on Reserve Account	£3.32
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### (c) 2019/2020 Precept

The Clerk reported that the necessary forms have been submitted to DDDC.

### (d) Budget Appraisal 2018/2019

The Clerk handed out the budget appraisal for the year so far and bank statements where signed for the period 30th November 2018 to 31st December 2018 by Cllr. Bown and Cllr. Hewson-Stoate.

### (e) 2019/2020 Budget

The Clerk handed out the agreed budget for the next financial year which was agreed at a separate meeting.

### (f) S137 Budget

It was RESOLVED that this would be discussed at a future meeting.

### (g) Bank Signatories

It was RESOLVED that Cllr. Pakes and Cllr. Hews would be added to the banking signatories and that the Clerk would pass over the necessary forms to be completed. This was proposed by Cllr. Bown and seconded by Cllr. Lyon.

## 11.02.19 Financial Regulations and Policies

No new issues raised.

## **12.02.19 To consider Planning Applications / Decisions**

### Applications

19/00067/FUL – Fernlea, Derby Road, Doveridge, change of use and extension of ancillary accommodation to form a separate dwelling house. **Validated 22/01/19. NOTED.**

19/00108/FUL – 9 Lake Drive, Doveridge, single storey rear extension and new dormer window to front. **Validated 30/01/19. NOTED.**

### Decisions

No decisions since our last meeting.

### Appeal decision

No new appeal decisions since our last meeting.

## **13.02.19 Correspondence**

EON – price changes.

## **14.02.19 Date of Next Meeting**

It was RESOLVED that the next Meeting of the Parish Council will be held at 7:30pm on Tuesday 5th March 2019, in the Village Hall Kitchen.

There being no further matters to discuss, the meeting closed at 8.50pm.