

Doveridge Parish Council Annual Meeting

Rachel Male, Clerk and RFO

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Minutes of the Annual Meeting of the Parish Council held at 7.00pm, Tuesday 7th May 2019

Present: Cllr. Bown, Cllr. Priestley, Cllr. Dews, Cllr. Bointon, Cllr. Banner, Cllr. Lyon, Cllr. Goulden and Cllr. Mason.

01.05.19 Election of Chair and Signing of the Declaration of Office Form

Cllr. Priestley proposed that Cllr. Bown be elected as Chair for the ensuing year. Seconded by Cllr. Banner and with the five remaining Councillors voting in favour Cllr. Bown was duly elected. Cllr. Bown signed the declaration of office form and took the Chair.

02.05.19 Apologies

There were no apologies received.

03.05.19 Election of Vice Chairman

Cllr. Dews proposed that Cllr. Priestley be elected as Vice Chair for the ensuing year. Seconded by Cllr. Mason and with the remaining five Councillors voting in favour Cllr. Priestley was duly elected and signed the declaration of office form.

04.05.19 Election of Members to serve on the Parish Council Committees

Project Preschool – Cllrs. Bown, Priestley and Bointon

Burial Grounds – Cllrs. Lyon, Mason and Bown

These were proposed by Cllr. Priestley and seconded by Cllr. Banner.

05.05.19 Election of Representatives on Outside Bodies

School House Trust Fund – to be confirmed.

Doveridge Charities – to be confirmed.

Village Hall – Cllr. Mason

Tennis Club – Cllr. Bointon

These representatives were proposed by Cllr. Priestley and seconded by Cllr. Banner.

06.05.19 Approval of Dates for Future Meetings

It was RESOLVED that meetings will continue to be held on the first Tuesday of the month.

07.05.19 Review of Assets Held by the Parish Council

It was RESOLVED that this would be discussed in more detail at a future meeting when the Clerk has been able to put together a more comprehensive register.

08.05.19 Authorisation of Signatories

It was RESOLVED that Cllr. Bown and Cllr. Priestley should continue and add the Clerk, Rachel Male and Cllr. Dews as signatories to the account. It was RESOLVED the Clerk would go ahead with internet banking with herself and Cllr. Priestley with access. The Clerk will also remove old signatories. This was proposed by Cllr. Bown and seconded by Cllr. Bointon.

09.05.19 Review of Standing Orders and Financial Regulations

A review of our Standing Orders and Financial Regulations will take place at our next meeting on Tuesday 4th June.

10.05.19 Appointment of Internal Auditor

It was resolved to appoint Brian Wood as our Internal Auditor.

There being no further business the meeting closed at 7.16pm.