

Doveridge Parish Council Meeting

Rachel Male, Clerk and Treasurer

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Minutes of the Monthly Meeting of the Parish Council held at 7.30pm, Tuesday 5th May 2020 held by video conference

The imposition of no public meetings during the Covid 19 crisis means that the Parish Council cannot function as normal. However, there are statutory duties that have to be carried out. Therefore, the councillors will meet 'virtually' to make decisions on items on an agenda that would have been made in a public meeting until such a time as restrictions are lifted.

Present: Cllr. Bown, Cllr. Dews, Cllr. Bointon, Cllr. Banner, Cllr. Lyon, Cllr. Buck Cllr. Mason and Cllr. Allison (DDDC).

01.05.20 Apologies

Apologies were received from Cllr. Bull (DCC)

02.05.20 Variation of Business

There was no variation of business.

03.05.20 Declaration of Members Interests

Cllr. Bointon declared an interest in agenda item 10.05.20 Village Reports, (i) Public Footpaths and Rights of Way i. 2020/2021 works to Doveridge Footpaths.

04.05.20 Public Speaking

There were no members of the public present.

05.05.20 Approve Minutes of the Monthly Parish Council Meeting held on 3rd March 2020

The minutes of the Monthly Meeting of the Parish Council were proposed by Cllr. Lyon and seconded by Cllr. Banner and signed by the Chair, Cllr. Bown.

06.05.20 Chairman's Announcements

The Chairman announced that Linda Priestley had decided to stand down from the Parish Council after many years of service in various positions, including Chairman, and that she had resigned with immediate effect. All the councillors present joined with the Chairman in expressing their sadness in losing such a valued colleague and thanked her for her long standing

dedication to so many village causes with her key involvement in the development of the Neighbourhood Plan being a standout achievement. All Councillors wished Linda well and expressed their gratitude to her in helping them understand the role of a Parish Councillor. Her experience and knowledge will be sorely missed.

07.05.20 Covid19 – to RESOLVE to note the information and on what action to take.

a) Postponement of Annual Parish Meeting until 2021

RESOLVED to postpone our Annual Parish Meeting until March 2021.

b) Annual Governance & Accountability Return dates extended by 2 months.

Noted.

c) Standing Orders to be amended to include the approval of online meetings.

The following amendments to the Parish Council standing orders have been recommended by DALC:

- A person shall notify the meeting when requesting to speak by means of either physically or electronically raising a hand.
- Voting on a question shall be by a show of hands, physically or electronically or by each councillor giving their vote verbally, one at time.
- External audit, including the annual governance statement, shall be presented to the Council for consideration and formal approval before 31 August.

RESOLVED - to amend the Standing Orders as above.

d) Community Volunteer Group

Cllr. Bown provided an update.

Extra hi-vis jackets were purchased so all volunteers who are helping those in need were easily recognisable. Total cost being £398.88. This was proposed by Cllr. Dews and seconded by Cllr. Banner.

08.05.20 Report from the Clerk on on-going matters

Nothing to report.

a) Parish Council Insurance

The Parish Council entered into a long-term agreement last year (fixed until 31.05.22) the payment for this year's renewal was proposed by Cllr. Mason and seconded by Cllr. Lyon. Total cost £1501.98

09.05.20 Parish Councillor Vacancy

The Parish Council now have one vacancy. Due to COVID19 and social distancing measures in place the vacancy will be formally advertised once restrictions are lifted.

10.05.20 Village Reports

(a) Football Field & Mowers

A resident has reported that the gate into the field from Derby Road is dragging along the ground when you try to open it. The contractor has investigated this and the post is rotten. It was RESOLVED the Clerk would instruct the contractor to replace the post as soon as possible. This was proposed by Cllr. Bown and seconded by Cllr. Banner.

i) Mower Insurance

The Clerk has received the renewal for the mower. NFU have quoted £411.74. This was proposed by Cllr. Buck and seconded by Cllr. Dews.

(b) Doveridge Juniors and Summer League Football Clubs

Due to COVID 19 goal posts that could be removed have been and the remaining one has been taped off.

(c) Pavilion

The garage door has now been replaced; ELP Engineering have done a great job. Payment was made on 30.03.20. Authorisation gained via email.

(d) Play area

Due to COVID 19 the play area has been taped off.

i) ROSPA Inspection

The Clerk has received notification that the play area inspection will take place in May.

(e) Bus Stops and Bus Route

No issues to report.

(f) Website

No issues to report.

(g) Burial Grounds

The Clerk contacted a local Solicitor, Matthew Bradley (Bradley and Jefferies) shortly after our last meeting. He agreed to contact DDDC regarding our Community Asset transfer and find out what the next steps would be and give us an estimate of costs

which would be involved. He has now had the title documents and a draft contract from DDDC so they are in a position to move matters forward.

Estimate for their fees would be approximately £500 + VAT plus disbursements. Next potential biggest cost is searches. They estimate these at also approximately £500 and, would always advise clients to obtain searches to check that there is nothing adverse affecting or likely to affect the property. He stated that the Parish Council may be willing to take a more relaxed view on searches as we would probably be aware of issues with the site. It was proposed we would go ahead with this estimate, however we would not carry out any searches. This was proposed by Cllr. Bown and seconded by Cllr. Lyon. It was RESOLVED the Clerk would inform the Solicitors.

(h) Highways Report

Overgrown hedge area opposite the Cavendish Arms –

It was RESOLVED the Clerk would investigate further in respect of ownership and report back at the next meeting.

(i) Public Footpaths and Rights of Way

There is a public right of way sign at the bottom of Mill Lane which is damaged. It was RESOLVED the Clerk would contact DCC for them to repair.

i) 2020/2021 works to Doveridge Footpaths

Cllr. Bointon left the meeting for this item on the agenda and returned after discussions had finish.

Considering COVID 19 and social distancing measures, DCC have offered to maintain our footpaths for the coming year, however they would only be cut once maybe twice during the year. The Clerk has spoken with the Contractor and they are happy to continue as is the current arrangement ensuring social distance from the public. It was RESOLVED we would continue with our Contractor and claim the money back from DCC at the end of the financial year. This was proposed by Cllr. Banner and seconded by Cllr. Dews.

(j) Tree Works

Western Power have contacted the Clerk regarding essential works to some trees along Sand Lane asking for authorisation to carry out the work. This was agreed, proposed by Cllr. Lyon and seconded by Cllr. Bown.

(k) Project Preschool

No update at present.

(l) Village Hall

No update at present.

(m) Neighbourhood Watch Updates

No update at present.

i. Dovetails Coffee Mornings

Due to COVID19 these have been postponed.

ii. Public Space Order

It was RESOLVED the Clerk would investigate updating our Public Space Order.
The Clerk will report back.

(n) Doveridge Scouts – request for funding

Doveridge Scout Group have requested £300. They are a brand-new group and would like to buy new equipment to get them going including a storage container, camping equipment etc. It was RESOLVED we would donate the full amount, proposed by Cllr. Bown and seconded by Cllr. Bointon (all Councillors voted in favour).

(o) Rents due (allotments, tennis and bowls club)

It was RESOLVED that considering COVID 19 no rents would be payable for the allotments, tennis, and bowls clubs. Rent would recommence in 2021.

11.05.20 Derbyshire Association of Local Councils Circulars

Circular 4/2020 – EMAILED 19.03.20

DALC annual subs are due, £606.77 with training, £431.77 with no training. It was RESOLVED we would renew with no training. This was proposed by Cllr. Buck and seconded by Cllr. Bown.

12.05.20 Finance

(a) Accounts for Payment

Payments made since last meeting, authorised via email:

| | | | |
|----------|--|---|----------|
| 24.03.20 | Jean Holbeche, Hi-Vis Jackets | = | £265.92 |
| 24.03.20 | Jean Holbeche, Hi-Vis Jackets | = | £132.96 |
| 30.03.20 | ELP Engineering Ltd, new garage door | = | £1224.00 |
| 08.04.20 | Eon, Pavilion electric | = | £24.89 |
| 08.04.20 | Rachel Male Clerk Salary | = | £554.60 |
| 08.04.20 | J.B Mowing, mowing of field and footpath | = | £231.83 |

Payments requiring authorisation today:

| | | |
|-------------------|---|---------|
| DALC, Annual subs | = | £431.77 |
|-------------------|---|---------|

| | | |
|---|---|----------|
| Came & Company, Annual Insurance | = | £1501.98 |
| Rachel Male, ink and stationery | = | £13.89 |
| Doveridge Village Hall, room hire | = | £18.00 |
| Rachel Male, Clerk Salary | = | £466.60 |
| J.B Mowing, mowing of field and footpaths | = | £307.00 |
| NFU Mutal, mower insurance | = | £441.74 |
| Doveridge Scouts donation | = | £300.00 |

These payments were proposed by Cllr. Bown and seconded by Cllr. Banner.

The Clerk's payslip for Month 01 and bank statements will be signed when social distancing allows.

(b) Income

| | | | |
|----------|---|---|-----------|
| 31.03.20 | Reserve Account, interest | = | £2.50 |
| 17.04.20 | Holtwood Solar Ltd, solar panel rent | = | £2796.97 |
| 23.04.20 | DDDC, reimbursable payment, playing field and burial ground | = | £1901.00 |
| 30.04.20 | DDDC, Precept | = | £13277.00 |
| 30.04.20 | Reserve Account, interest | = | £1.87 |
| 01.05.20 | DCC, ROW Reimbursement | = | £452.50 |

(c) Budget Appraisal 2019/2020

The budget appraisal as of 07.03.2020 was emailed prior to the meeting to all Councillors. This will be signed when social distancing allows.

13.05.20 Financial Regulations, Standing Orders, Asset Register and other Policies

Standing Orders will be changed as per agenda item **07.05.20 Covid19 - to RESOLVE to note the information and on what action to take.**

No other changes required.

14.05.20 To consider Planning Applications / Decisions

Applications:

20/00270/FUL, Erection of a three-pen cattery building at 2 Slade Orchard Pickleys Lane,
06.04.20 **NOTED**

20/00226/FUL, Retention of exterior cover over kennels (retrospective) at 10 Marston Lane
10.03.20 **NOTED**

20/00217/PDE, Application for Larger Home Extension - Proposed single storey rear extension projecting 5m from rear wall, with a maximum height of 3.015m and eaves height of 2.86m at 3 Florence Drive 10.03.20 **NOTED**

Decisions:

20/00110/FUL Honeysuckle Cottage 1 Chapel Green, Erection of workshop in rear garden
Granted with Conditions 23/03/2020

20/00217/PDE, 3 Florence Drive, Application for Larger Home Extension - Proposed single storey rear extension, Conditional Extension GPD **03/04/2020**

Withdrawn

20/00179/PD3C - Land West of Marston Lane **18.03.20**

(a) David Wilson Site

No issues to report.

(b) Bellway Site

No issues to report.

15.05.20 Correspondence

DCC Community News, Information for local groups, societies, clubs, parish and town councils 4 March 2020 - Issue 1 – EMAILED 23.03.20

DCC Community News - Community Response Unit launched to help those in need – emailed 30.03.20

DCC Community News - Information for local groups, societies, clubs, parish and town councils 17 April 2020 – emailed 21.04.20

Countryside Voice Magazine

DCC, Community News, Information for local groups, societies, clubs, parish and town councils, 1 May 2020 – 05.05.20

16.05.20 Date of next Monthly Meeting of the Parish Council

It was RESOLVED that the next meeting of the Parish Council will be held at 7:30pm on Tuesday 2nd June 2020 virtually.

There being no further matters to discuss, the meeting closed at 20.46