

Doveridge Parish Council Agenda

Rachel Male, Clerk and RFO

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30th April 2020

To: The Chairman and Members of Doveridge Parish Council

Dear Councillor,

You are summoned to attend the Annual Meeting of Doveridge Parish Council at 7pm followed by the Monthly Meeting of Parish Council at 7.30, to be held on Tuesday 5th May 2020.

Due to current social distancing measures in respect of the COVID-19 pandemic the meeting will take place virtually via Webex, please click the on the following link:

<https://meetingsema3.webex.com/meetingsema3/j.php?MTID=mad06ebf62144dafa211b24a5fd41db0f>

If members of the public wish to join please contact the Clerk on clerk-doveridgepc@hotmail.com to receive the meeting ID and password.

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,

Rachel Male

Agenda for Annual Meeting of Doveridge Parish Council 7:00pm

1. Election of Chair (form to be signed remotely)
2. Apologies
3. Election of Vice Chairman
4. Election of Members to serve on the Parish Council Committees
5. Election of Representative on Outside Bodies
6. Approval of Dates for Future Meetings
7. Review of Assets Held by the Parish Council
8. Authorisation of Signatories
9. Review of Standing Orders and Financial Regulations
10. Appointment of Internal Auditor

Agenda for Monthly Meeting of Doveridge Parish Council 7.30pm

1. To receive apologies for absence.
2. Variation of Order of Business.
3. Declaration of Members Interests.

Please note;

- (a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e., to stay in the meeting, to leave the meeting or to stay in the meeting to
- (b) make representations and then leave the meeting prior to any consideration of determination or the item)
- (c) Where a Member indicates that they have a prejudicial interest but wish to make representations regarding the item before leaving the meeting, those representations must be made under item c of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

4. Public Speaking

- (a) A period of not more than three minutes will be made available for members of the public and Members of the Council to comment on any matter.
- (b) If a Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
- (c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.

5. To approve the Minutes of the Monthly Meeting of the Parish Council held on the 3rd March 2020 (copies attached).

6. Chairman's Announcements.

7. Covid19 – to RESOLVE to note the information and on what action to take.

- a) Postponement of Annual Parish Meeting until 2021
- b) Annual Governance & Accountability Return dates extended by 2 months.
- c) Standing Orders to be amended to include the approval of online meetings.
- d) Community Volunteer Group

8. Report from the Clerk on on-going matters.

- (a) Parish Council Insurance

9. Parish Councillor Vacancy

10. Village Reports:

- (a) Football Field & Mowers
 - i. Mower Insurance
- (b) Doveridge Juniors and Summer League Football Clubs
- (c) Pavilion
- (d) Play area
 - i. ROSPA Inspection
- (e) Bus Stops and Bus Route
- (f) Website

- (g) Burial Grounds
- (h) Highways Report
- (i) Public Footpaths and Rights of Way
 - i. 2020/2021 works to Doveridge Footpaths
- (j) Tree Works
- (k) Project Preschool
- (l) Village Hall
- (m) Neighbourhood Watch Committee
 - i. Dovetails Coffee Mornings
 - ii. Public Space Order
- (n) Doveridge Scouts Group – request for funding
- (o) Rents due, including Allotments, Tennis Club and Bowls Club

11. Derbyshire Association of Local Councils Circulars

12. Finance

- (a) Accounts for Payment
- (b) Income
- (c) 2020/2021 Budget Appraisal

13. Financial Regulations, Standing Orders, Asset Register, S137 and other Policies

14. To consider Planning Applications / Decisions.

- (a) David Wilson Site
- (b) Bellway Site

15. Correspondence.

16. Date of the next Monthly Meeting of the Parish Council.